

## How to Use the State Coalition Toolkit

### *Guidance for State Coalitions*

The State Coalition Leaders Toolkit is an online resource developed especially for Jump\$tart State Coalitions. The goal is to provide you with some of the basic information you'll need to operate your state coalition as an independent, nonprofit business. In many cases, these information sheets will not provide everything you need to know on a given topic; but rather, will help you get started and determine whether and when you need more information and/or professional assistance.

- **Login:** State coalition leaders will need to enter a designated username and password to get access to the toolkit. Contact [Variny.Yim@jumpstart.org](mailto:Variny.Yim@jumpstart.org) if you are a state coalition leader who needs a username and password or if you need additional login assistance.
  - Find the toolkit on Jump\$tart's website:  
[Who We Are](#) → [State Coalitions](#) → [Coalition Leaders](#)  
Scroll to the bottom.
  - Please consider bookmarking the page.
  - Do not share your login information.
- **Do not distribute:** The documents in the State Coalition Leaders Toolkit are not intended for public distribution unless indicated as such – although you are welcome to download and share the documents with your own board members, volunteers, etc., as needed.
  - For activities and events, especially – such as the NEC, Check Your School, etc. – there are often corresponding documents from the national office that are intended for distribution and you should use those instead.
- **Contact national Jump\$tart representatives when:**
  - You spot **incorrect or outdated information** in any of the toolkit documents. We'll get it corrected as soon as we can.
  - You have a state coalition **question that isn't addressed** – at least in general terms – in the toolkit. If it's something that others may benefit from knowing, we'll add it. If it's something specific to you and your coalition, we'll help you individually.
  - **You need additional assistance.** The toolkit is designed to get you basic information quickly and easily and provide an overview of what you need to know. The national Jump\$tart team wants to continue to answer your questions, offer guidance, or direct you to where you might find the help you need.